



# APPLICATION FOR THE ARCHITECTURAL REVIEW BOARD



Applicant is:  Property Owner  Contractor/Builder  Other \_\_\_\_\_

Applicant: \_\_\_\_\_

Address / Phone #: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address / Phone #: \_\_\_\_\_

*(Owner must sign the application or submit a letter of authorization)*

Contact Email Address: \_\_\_\_\_

### To the Members of the Architectural Review Board:

I hereby request review by the Architectural Review Board of the plans and elevations as submitted for the Prairie Trail Mixed Use Neighborhood Planned Unit Development. I understand that an incomplete submittal will be returned without further review.

Location (address) of the: \_\_\_\_\_

Legal description (Plat & Lot #): \_\_\_\_\_

### Precinct:

- Residential Mixed Use Neighborhood
- Mixed Use Urban Corridor
- Neighborhood Commercial
- Mixed Use Town Center
- Business Park

### Project Type:

- Single Family Residence
- Mixed Use Project
- Sign
- Multi-Family Residence
- Addition
- Garage / Accessory Bldg.
- Commercial/Business
- Deck / Porch
- Other

### Lot Type:

- Manor Lot
- Garden Lot
- Common Residential
- Estate Lot
- Attached House Lots
- Neighborhood Commercial
- Village Lot
- Townhouse Lots
- Commercial Out Parcel
- Hamlet Lot
- Front-Loaded Lots
- Business Park

### Architectural Style:

- Prairie Trail European Romantic
- Town Center Building
- Neighborhood Commercial
- Prairie Trail Colonial Revival
- Town Center Multi-family Building
- Prairie Trail Arts & Crafts
- Commercial Out Parcel
- Prairie Trail Victorian
- Business Park

**Lot:** Dimensions: \_\_\_\_\_ Square footage: \_\_\_\_\_  Interior Lot  Corner Lot

### Building Square Footage (gross, as measured from outside walls)

Living area: \_\_\_\_\_ Decks & Porches: \_\_\_\_\_ Basement: \_\_\_\_\_

Garages: \_\_\_\_\_ Accessory Buildings: \_\_\_\_\_ Other: \_\_\_\_\_

### Construction & Materials

Foundation Construction: \_\_\_\_\_

Exterior Wall Construction: \_\_\_\_\_

### Appearance - Finishes

Foundation Wall: \_\_\_\_\_ Color: \_\_\_\_\_

Siding Material: \_\_\_\_\_ Color: \_\_\_\_\_

Window/Door Trim: \_\_\_\_\_ Color: \_\_\_\_\_

Roof Material: \_\_\_\_\_ Color: \_\_\_\_\_

Accent Material: \_\_\_\_\_ Color: \_\_\_\_\_

**Attached and made a part of this submittal are the following required items:**

- Six copies of Plot Plan
- Six sets of Architectural Plans (1/8" = 1', minimum scale) outlining all major façade elements: Wall Section & Eaves details, Windows & Doors, Porches & Chimneys, Building Materials & Trim and Colors
- Six copies of commercial/multi-family site plans including sign and lighting specifications
- Six sets of color elevations or renderings  colors not determined
- Application Fee

- Applications will not be accepted for filing unless all of the required information is submitted.
- Applicants will be notified if the application is not accepted.
- Separate applications are required for each plan submittal.

<b>Fee Schedule</b>	
Residential (up to 8 units)	\$50.00
Multi-family / Town Center /Commercial Outlot/Mixed Use	\$100.00
Re-submittal Fee	\$25.00
Additions (other than listed below)	\$50.00
Decks/Porches/Signs/Garages/Accessory Structures	\$10.00

**Submit the completed Architectural Review Board packet to:**  
**Community Development Department**  
**City of Ankeny, 220 West First Street**  
**Ankeny, Iowa 50021-1751**

I understand and agree that by signing this application, the submitted elevation/rendering may appear on the Prairie Trail Website and/or the City of Ankeny website.

I certify that I have read and examined this application and that all information in this application is true and correct. I also agree to be legally responsible for the enforcement of this document.

\_\_\_\_\_  
*(Signature of Applicant)*

			Office Use Only
Date received _____	Amount Paid _____	<input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Check # _____	
Filing # _____	Scheduled Meeting Date _____		Form ARB/APP 07/2020

**ARCHITECTURAL REVIEW BOARD  
DISPOSITION**

Architectural Review Board Meeting Date: \_\_\_\_\_

- Approved                       Approved with condition(s) as listed below:                       Denied

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*\*Driveways on front or side loaded lots shall not exceed 14-feet in width from the street to the minimum front yard or minimum street side yard setback**

\_\_\_\_\_  
*Recording Secretary*